

20 June 1974

C/PDS

Tom:

I concur in general with [REDACTED] comments on this proposed DDI Orientation Program. I merely wish to add several other matters for consideration in any reply that you make to the DDI Management Staff:

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(1) This concept was first called to my attention several weeks ago when [REDACTED]--a junior officer in the DDI who apparently was putting the course together--telephoned me that the DDI did not want to duplicate any OTR effort. My response to several of his questions was that some of the DDI Program duplicated portions of the IPC, the IWA, and the "CIA Today and Tomorrow" programs, but we would consider such a course as component training. He asked for a brief description of the IPC, which I gave orally. I also urged him to send the DTR a written proposal before they got too far in their planning. I pointed out the possible conflict in the use of speaker resources for already established courses and programs as well as the possible confusion in the minds of training officers as to the differences in the various survey-type programs.

(2) If clerical personnel as well as professionals are to be enrolled, there is virtually no overlap with OTR courses.

*in the same course*

(3) I agree that we do not have the staff to conduct such a program even if the DDI wanted to have OTR plan and conduct such an activity.

(4) Why not propose that one or two days be added to the program "CIA Today and Tomorrow" and handle the orientation like the DDO does? Of course, this would be a matter for the C/II to consider.

(5) Whatever we say, I think it is important that we decline any extensive assistance diplomatically because I do not believe it is wise to alienate the DDI or his Office heads in view of other OTR proposals for analyst training.

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[REDACTED]  
AC/ICTP

C/PDS

19 June 74

Tom:

I see no particular problem with this, except it is not clear to me what they mean when they say that once they are satisfied with the course, "responsibility for its administration will be transferred to OTR". If that means what I think it means, I see no reason why we should divert any of our resources to a purely in-house affair. The fact that the course would run perhaps six times a year means that some particular person here would be spending at least some portion of his or her time on housekeeping/janitor duties for the DDI.

If OTR has such people for such functions, okay. FTD does not, and since even the housekeeper/janitor would be far better in his job if he knew something about the DDI, I can see the possibility that ICTP would be considered a place to look for that person, if OTR goes along with the scheme. I would have to resist since we don't have enough people anyway, and the pay-off to OTR as a whole seems negligible.

If OTR were to be looked on in this case as anything more than the DDI's door-and scorekeeper, then we should be in on the design and concept from the beginning. Yet, again, we really don't have the people for that (at least FTD). Thus, I conclude that we should stay out of this except to handle the ATR aspects.

  
C/FTD

MEMORANDUM FOR: Charlie:

I thought you might want  
to see what I added to your  
Comments to [REDACTED] on the DD1  
Ordnance Program memo.

Simply send this on if you  
approve what I am adding. I  
believe this has more implications  
for it than FTD programs although I  
think it is a disturbing development  
in the broadest sense of the term.

(DATE)

FORM NO. 101 REPLACES FORM 10-101  
1 AUG 54 WHICH MAY BE USED.

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30 May 1974

MEMORANDUM FOR: Chief, Functional Training Division

SUBJECT : Comments on Proposed DDI Orientation for New Personnel

STATINTL

1. Yesterday I received a call from [REDACTED], training officer/OER, who informed me that planning has been under way within the DDI to design a one-week, part-time orientation program for all professional and selected non-professional employees of the DDI offices. The proposal was initiated by the DDI management committee in order to meet the needs of their people for general familiarization with activities occurring in offices other than their own. [REDACTED] explained his call to me as a concern that the Intelligence Directorate didn't want to duplicate anything that OTR was currently conducting particularly the IPC and other courses. He indicated that the DDI program is intended as a pilot project and that OTR might eventually be asked to run it. Accordingly, [REDACTED] in reviewing the OTR catalogue felt (1) that the IWA meets the needs for all new professionals at the time of their EOD, and (2) that the IPC appears to meet the needs of the new analysts for intensive indoctrination to analysis and (3) the program "CIA Today and Tomorrow" gives some orientation to all employees Agency-wide but not in the depth that the DDI would desire for its people. [REDACTED] then pointed out that what this new DDI program would accomplish would be an in-depth exposure to the functions and inter-office relationships throughout the Directorate--I assume about the same balance and coverage as related portions of our IPC.

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STATINTL

2. My reaction to all of this in my telephone conversation was that (1) he should fill us in on the DDI proposal at some early point because OTR is addressing the whole matter of analyst training, and we have under continuous review related programs under the auspices of the DTR. He also asked about the relationship of his new program with the IRTC. I informed him that we had given this over to NPIC as component training. I also pointed out that any moderate to heavy demands on the Agency for course speakers (at least at the senior levels) would have to be coordinated with [REDACTED] (II) so as not to create scheduling problems for other agency courses and programs. I concluded by saying that I would encourage him to give us a copy of his plans and in turn, at his request, I agreed to send the attached schedule of the IPC and the IRTC for their per-

3. I don't know what role, if any, FTD would play in this orientation. However, because [REDACTED] approached us thinking that this DDI objective fell midway between the IPC objectives and the various survey courses

OTR offers, perhaps we should know much more about it before things are too firm to offer changes and suggestions. If this is to be construed as component training perhaps we have only peripheral interest. However, if there is an identified serious gap in the Agency's training opportunities for which OTR might have a solution, then I think we ought to address the matter at appropriate levels.

4. It is my recommendation that Rod or some other OTR authority investigate this new development and also inform [REDACTED] of the implications of such a program for his courses and programs. STATINTL

STATINTL

[REDACTED]  
AC/ICTP